



07 Feb 2022

Dear Parent/Carers,
Please review the 2022 EHPS Digital Devices and Online Services Acceptable Use Agreement with _____.

Edgeworth Heights Public School Digital Devices and Online Services Acceptable Use Agreement

This procedure sets out the rights and responsibilities of digital devices and online services at our school.

Student Responsibilities

Acceptable Use:

- I will keep all settings set by the DoE on any school device.
- I will only use installed programs or apps as set by the DoE.
- I will only save photos, videos and work under teacher instruction (including 'selfies').
- I will carry out school work as assigned by teachers.
- I will explore the Internet in connection to school work only, as requested by teachers.
- I will keep my personal details private.
- I will respect the privacy and personal details of others.
- I will leave behind a positive digital footprint by not comment on posts or forums.
- I will ask permission before capturing, editing or publishing/sharing images, video, audio and work of others.
- I will seek the support of a teacher if I experience problems or feel uncomfortable online.
- I will show respect when using devices e.g. holding device with two hands.
- I will follow the school expectations and not consume food or beverages anywhere near digital devices.
- I will without exception sign my digital device into the school office when I arrive at school.

Consequences for Inappropriate Use

If a student breaches this procedure by using digital devices or online services in an unacceptable, inappropriate or unethical way, the penalties will be in line with Edgeworth Heights Public School PBL Behaviour Management Policy and can range from:

- Warning from a teacher;
- Temporary or permanent restrictions from accessing digital devices;
- Confiscation of personal digital device/s until the end of the day;
- Attending Reflect and Reset Room (R&R) to reflect on their behaviour;
- Teacher and/or principal meeting with the student's parents and/or carers;
- Suspension and possible Police and/or Child Wellbeing involvement for serious breaches; and
- Any breach, and its consequence/s, will be recorded in the school's behaviour database.

Please return the section below to your child's Classroom Teacher by **Monday 21st February 2022**.

EHPS Digital Devices and Online Services Acceptable Use Agreement 2022

Student: _____ Class: _____

Student:

I have read the EHPS Digital Devices and Online Services Acceptable Use Agreement above, and I clearly understand the expectations about iPad, computer and Internet use at school. I understand that if I do not follow these rules there will be consequences as stated above.

Student Name: _____ Student Signature: _____ Date: _____

Parent/Carers:

I have read through the EHPS Digital Devices and Online Services Acceptable Use Agreement with my child and I clearly understand the expectations about iPad, computer and Internet use at school. I realise that if my child does not follow these rules there will be consequences as stated above.

Parent/Carer Name: _____ Parent/Carer Signature: _____ Date: _____